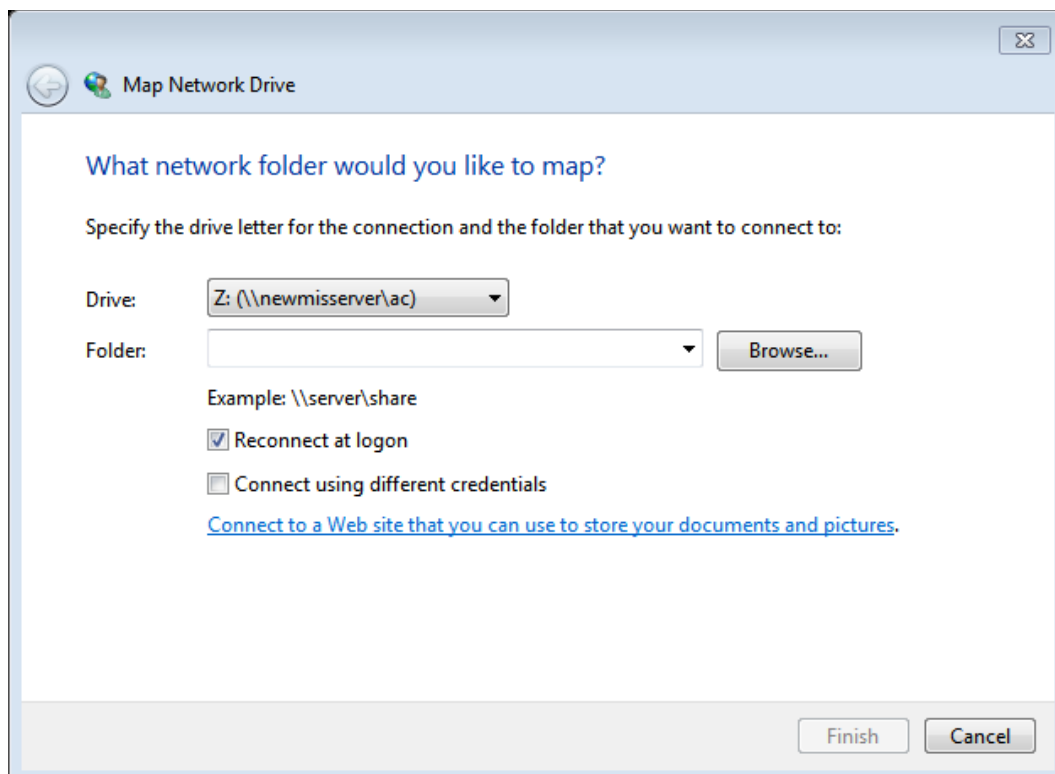# Re-Mapping Network Drives to Patterson on Windows 7

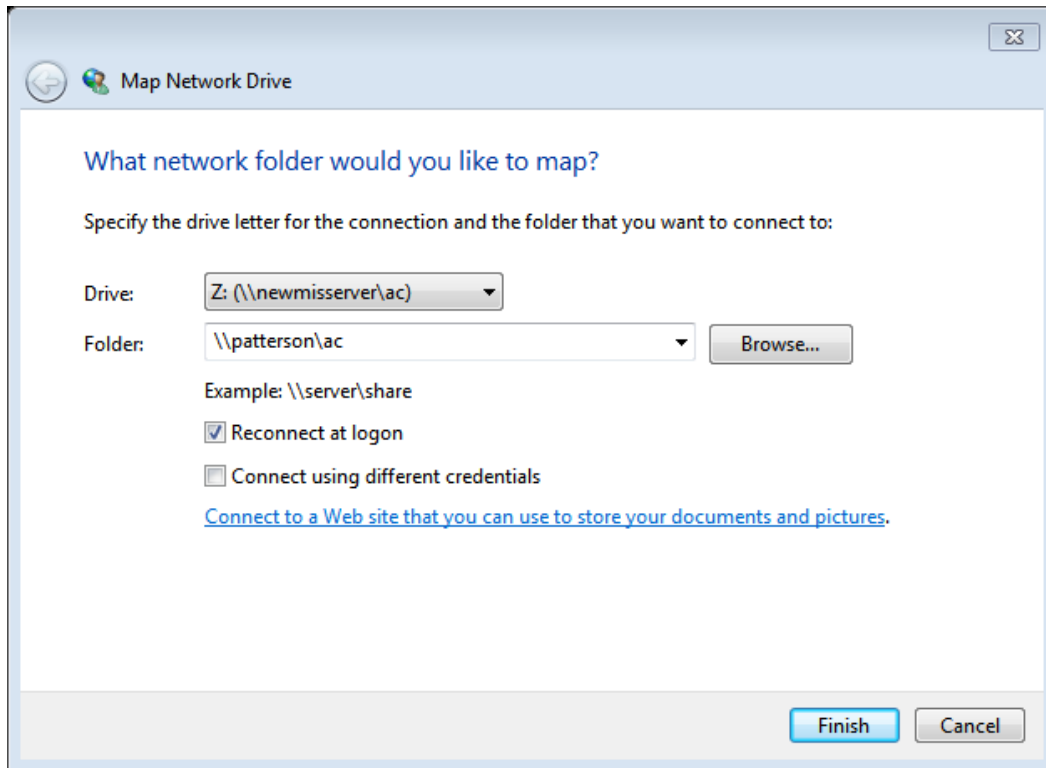On a PC, "mapping a drive" means assigning a letter, such as "Z", to a server location. Our old server was called "newmisserver", and with that gone you will now have to change any mapped drives to point to "patterson" instead. You may have one mapped drive or several; if you have several they would each have a separate drive letter (so that you may have a "Y" drive and an "L" drive, for instance).
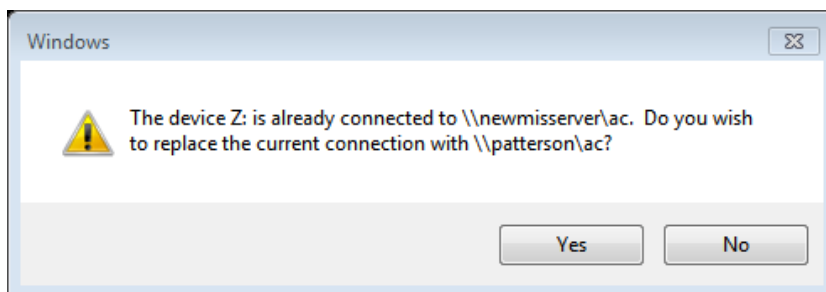
To re-map your drives to Patterson:

1. On your desktop, right-click on the computer icon and select "Map network drive…". If you don't see the computer icon on your desktop you can instead right-click on "Computer" in your Start menu.
2. The Map Network Drive window will come up showing the Z drive. If "Z" is mapped to a network drive it will show what it's mapped to. You can see in the picture below that I have Z mapped to \\newmisserver\ac. If you don't see anything mapped to Z, click on the Drive drop-down and select a drive that *is* mapped.

3. In the "Folder" section you now type the new location of this server, which means simply copying what's already mapped but replacing "newmisserver" with "patterson".

4. Double-check your typing, and make sure that "Reconnect at logon" remains checked, and then press "Finish."
5. Confirm that you want to replace the current connection.

6. If you're successful in re-mapping then the newly mapped drive will be opened in a window. If there was a problem connecting to the drive you will get an error message and should recheck your typing of the server name.
7. Repeat the process for each letter that has a drive mapped to it.

If you have trouble with this process please email helpdesk@hampshire.edu.